

## Winning Twitter and Facebook: think "M+R"

Know what makes them tick so you can tame them.

Twitter	Facebook
Move fast: React quickly and strongly to relevant breaking news	Relevance: Use Facebook's features du jour, and tap into news
Make friends: Engage with  influencers allies and super force.	and trending stories
<ul> <li>influencers, allies, and super fans</li> <li>Meet people where they are: Use hashtags (≤2) to tap into existing</li> </ul>	<ul> <li>Resonance: Why care? Write copy that conveys relatability, emotional impact, or information</li> </ul>
conversations	Reflection: Think about what it
Master the language: Speak     Twitter's language and fit into the     zeitgeist	would say about your follower if they shared your post
	<ul> <li>Range: Spice it up in tone, content, and format — always be testing</li> </ul>

## Social media by the minute

A handy guide to making the most of your (limited) time.

If you have	Then
15 minutes a day	Find content to share and draft new post copy
30 minutes a day	<ul> <li>Look for relevant conversations and hashtags to join</li> <li>Respond to comments and DMs, like posts, share UGC</li> </ul>
45 minutes a day	<ul> <li>Plan ahead (create images, write posts, update calendar)</li> <li>Follow new people and engage influencers</li> </ul>
60 minutes a day (or more)	<ul> <li>Build up new sources of content: lists, outlets to monitor, infographics, draft "evergreen" posts for a rainy day</li> <li>Think up new ideas for future projects or campaigns</li> </ul>